

Marion Polk Dental Society
Executive Board Meeting
Tuesday, December 19, 2023
8:00 p.m. • Zoom Video Conference

MINUTES

I.	Call to Order (Dr. Johnson)
	<ul style="list-style-type: none">• Dr. A. Johnson called the meeting to order at 8:03 p.m., and read the antitrust statement.• Present were board members Dr. J. Clark, Dr. R. Jablonski, and Dr. A. Rasmussen. A quorum for the transaction of business was present.
II.	Membership & Committee Reports (Dir. Trevino)
	<ul style="list-style-type: none">• Director Trevino reported that there were three new members from the last meeting.• Director Trevino gave an update on the new association management system from ADA/ODA.
	<ul style="list-style-type: none">• Director Trevino gave an overview of the two upcoming CDE classes.• Director Trevino reported that the society's PACE certification was renewed, with minor changes and suggestions to be implemented regarding the CDE program.
	<ul style="list-style-type: none">• Director Trevino reported that Dr. A. Johnson will continue to serve as executive board President through July, 2024, Dr. J. Clark as Secretary-Treasurer through July, 2025, and that there is currently a vacancy for the Vice President.
III.	Financial Update (Mr. Trevino)
	<ul style="list-style-type: none">• Director Trevino reported on the current account balances for the primary checking and savings accounts, as well as the primary investment account.
	<ul style="list-style-type: none">• Director Trevino reported that the 2022 taxes will be filed with the accountant by January 15, 2024.
IV.	Old Business
	<ul style="list-style-type: none">• None
V.	New Business
	<ul style="list-style-type: none">• Director Trevino presented three board policies for discussion relating to the society's financial representatives and access to financial information.• <u>Motion #1</u> was made by Dr. J. Clark and seconded by Dr. R. Jablonski to approve the following board policy: "The duly elected Board President and Secretary-Treasurer shall be the only persons authorized to issue and sign checks on behalf of the society." With no objections, <u>the motion carried</u>.• <u>Motion #2</u> was made by Dr. R. Jablonski and seconded by Dr. J. Clark to approve the following board policy: "The duly elected Board President and Secretary-Treasurer, and the Executive Director shall be the only persons authorized to have read-only access to any and all financial accounts belonging to or in the name of the society." With no objections, <u>the motion carried</u>.• <u>Motion #3</u> was made by Dr. J. Clark and seconded by Dr. A. Johnson to approve the following board policy: "All purchases or expenditures of \$600.00 or more shall require the affirmative, majority vote of the Executive Board prior to approval." Dr. J. Clark expressed concern regarding potential bank fraud. With no objections, <u>the motion carried</u>.
VI.	Adjournment (Dr. Johnson)
	<ul style="list-style-type: none">• With no other business, Dr. A. Johnson adjourned the meeting at 8:28 p.m.• The next meeting was scheduled for January 4, 2024, at 7:30 p.m.